



Courses Offered:

- B.A. English
- B.Com.
- B.Sc. Mathematics
- B.Sc. Computer Science
- B.Sc. Physics
- B.Sc. Artificial Intelligence and Data Science
- M.A. English
- M.Sc. Mathematics
- M.Com.



9385919512
7598785254

College E-Mail :
teresacfw@gmail.com
principalstc2016@gmail.com
st.teresasecretary@gmail.com
College website :
www.stteresacollege.edu.in

STUDENT HANDBOOK
2025 - 2026



St. Teresa
Arts and Science
College for Women

Mangalakuntu- 629 178

**ST. TERESA
ARTS AND SCIENCE
COLLEGE FOR WOMEN**

A Christian Minority Institution managed by
Amala Province Charitable Trust
(Affiliated to Manonmaniam Sundaranar University)
Mangalakuntu, Karungal - 629 178



2025 - 2026

Chairperson : Rev. Sr. Amalore Mary
Secretary : Rev. Sr. Jessy
Principal : Dr. A. Rejo Jeice

CONTACT

Secretary : 9894107512
Principal : 8807841121
College Office : 7598785254/ 9385919512
College E-mail : teresacfw@gmail.com
College Website : www.stteresacollege.edu.in

OUR MISSION

Empowering intellectually enlightened and socially committed young women, to create a culture of solidarity in the competitive world.

OUR VISION

To engender academic excellence in a carmelite ambience, fellowship and service.

OUR VISION

Enkindle Knowledge to illumine the world.



STUDENT PROFILE



Name :

Date of Birth :

Subject :

Father/Guardian :

Occupation :

Mobile No/ Cell No :

Address :

.....

.....

Blood Group :

Personal identification marks:

1.....

2.....

Signature of Parent

Signature of Student

Signature of the Mentor

Signature of the Principal

OUR PATRONESS



St. Teresa of Avila, a Spanish Carmelite nun and mystic was declared a Doctor of the Church in 1970. She was the foundress of the Discalced Carmelites and a reformer of the Carmelite order. Her writings on the inner life, particularly *The Interior Castle*, were highly influential in the life of the Church. She played a significant role in the work of the Counter-Reformation. She was born in 1515 and died in 1582. She was canonized by Pope Paul V on April 24, 1614. The Church celebrates her feast day on 15th October every Year.



Mother Eliswa, Foundress of the Congregation of Teresian Carmelites (CTC)

Venerable Mother Eliswa (1831-1913) is the foundress of the Congregation of Teresian Carmelites. Her deep intimacy with God paved way to give voice to the oppressed and voiceless women folk. Her fight had always been for the oppressed women. She was the first person to take daring steps to begin women's education in the 18th century in Kerala. Her passion for Christ and compassion for the poor led her to reform the Church and the society. She was declared 'Servant of God' on 30th May 2008 by Pope Benedict XVI. She was declared 'Venerable' on 8th November 2023 by Pope Francis. Today Mother Eliswa has become a beacon to innumerable people for obtaining divine blessings. Her sisters dedicate themselves for the glory of God and spread His Kingdom in 69 Dioceses all over the world through an incessant interior life of prayer and selfless service.

OUR UNIVERSITY

Manonmaniam Sundaranar University
Reaccredited with 'A' Grade by NAAC

Address : Manonmaniam Sundaranar University
Abishekapatti, Tirunelveli - 627012,
Tamil Nadu, India
Phone: 0462-2333741

Vice Chancellor : Dr. N. Chandra Sekar
E-Mail: vcofficesu@msuniv.ac.in
Phone No. :0462-2337231

Registrar : Dr. J. Sacratees
Email: registraroffice@msuniv.ac.in
Phone No : 0462 - 2338632

Controller of Examinations : Dr. U. Balasubramaniyan
Email: coe@msuniv.ac.in/
ulabalan@gmail.com
Phone No. : 0462 - 2563120

Dean of College Development Council (In Charge) : Dr. B. Sundarakannan
Professor & Head, Dept. of Physics
M.S. University, Tirunelveli

COURSES OFFERED

Course	Year of Affiliation	Strength
B.A. English	2016 - 2017	64
B.Com.	2016 - 2017	64
B.Sc. Mathematics	2016 - 2017	48
B.Sc. Computer Science	2016 - 2017	48
B.Sc. Physics	2017 - 2018	48
M.A. English	2019 - 2020	30
M.Sc. Mathematics	2019 - 2020	25
M.Com.	2021 - 2022	30
B. Sc. Artificial Intelligence and Data Science	2025 - 2026	48

Governing Board

Name	Position
Rev. Sr. Amalore Mary	Chairperson
Rev. Sr. Jessy	Secretary
Rev. Sr. Dr. Leema Rose	Treasurer
Dr. A. Rejo Jeice	Principal (Ex - Officio member)
Rev. Sr. Dr. N. Prasheeba	Vice Principal (Member)
Dr. J. Lisy Bennet	Senior Staff (Member)
Ms. K.E. Angelin Sajitha	Office Superintendent (Member)
Dr. S. Arumugam	University Representative (Dept. of Physical Education, MSU)



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COLLEGE PROFILE

St. Teresa Arts and Science College for Women is a Christian Minority institution, established and administered by the Congregation of Teresian Carmelite Sisters (CTC), the sisters of Amala Province from in Kanniyakumari District, Tamil Nadu. It was established on the 14th of April 2016. This institution is approved by the Government of Tamil Nadu through G. O. No. 52 dated 26.02.2016 and is affiliated to Manonmaniam Sundaranar University, Tirunelveli.

It is a self-financing college located in a very backward rural area and it gives more opportunities to the girls belonging to under privileged families. It is meant for the higher education of women irrespective of caste, creed or religion. The college is committed to serve the economically marginalized, socially discriminated and less privileged sections of society.

Category : Self Financing

Postal Address : St. Teresa Arts and Science College for Women,
Mangalakuntu & post - 629 178
Karungal, Kanniyakumari District, Tamil Nadu.

Phone : 7598785254

E-mail : teresacfw@gmail.com

Chairperson : Rev. Sr. Amalore Mary

Secretary : Rev. Sr. Jessy

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Management Committee

1. Rev. Sr. Amalore Mary - Chairperson
2. Rev.Sr. Lucinda - Vice-President
3. Rev.Sr. Rubin - Secretary
4. Rev.Sr. Anitha - Treasurer
5. Rev.Sr. Jacqueline Mary - Trustee
6. Rev.Sr. Mary Rani - Trustee
7. Rev. Sr. Sophia Vasantha Kumari - Trustee

SUCCESSION LIST OF CHAIRPERSONS

Sl. No.	Name	From	To
1	Rev.Sr. Amalore Mary	01.06.2016	31.05.2018
2	Rev.Sr. Jeya Rani	01.06.2018	23.04.2021
3	Rev.Sr. Amalore Mary	24.04.2021

SUCCESSION LIST OF SECRETARIES

1	Rev. Sr. Rosely Thobias	01.06.2016	31.05.2019
2	Rev. Sr. Lucinda	01.06.2019	27.06.2021
3	Rev. Sr. Lerince Angela	28.06.2021	31.01.2022
4.	Rev.Sr. Rosely Thobias	01.02.2022	31.05.2024
5.	Rev. Sr.Jessy	01.06.2024

SUCCESSION LIST OF PRINCIPALS

1	Dr. P. Annammal	16.06.2016	31.05.2017
2	Dr. R. Radhakrishnan	01.06.2017	31.05.2019
3	Dr. R. David Raja Bose	03.06.2019	31.05.2024
4.	Dr. A.Rejo Jeice	01.06.2024

STAFF COUNCIL

The Principal is the Chairperson. It is an advisory body to the Principal

- | | |
|----------------------------------|---|
| Dr. A.Rejo Jeice | - Principal |
| Dr. C. S. Jeevitha Santha Kumari | - Head, Dept. of Tamil |
| Sr. Dr. N. Prasheeba | - Head, Dept. of English |
| Ms.C. Subet Selin | - Head, Dept. of Mathematics |
| Dr. B. Queen Sheeba | - Head, Dept. of Physics |
| Sr. S. Sahaya Nirmala Daisy | - Head, Dept. of Computer Science |
| Sr. Dr. V. Leema Rose | - Head, Dept. of Commerce |
| Dr. K. M. Ajitha | - Head, Dept. of Artificial Intelligence and Data Science |
| Ms. A. V. Shahila Selva Kumari | - Librarian |
| Ms. M. Soumiya | - Physical Directress |
| Ms. K. E. Angelin Sajitha | - Office Superintendent |
| Ms. T. D. Jain Suba | - NSS Programme Officer |
| Ms. R. Bella Josephin | - Staff Secretary |
| Dr. J. Lisy Bennet | - Students' Counselor |
| Sr. Dr. I. Sahaya Dani | - IQAC Co-ordinator |

REFERRAL HOSPITAL

- | | |
|--------|--------------------------|
| Name | : St. Camillus Hospital |
| Place | : Enayam Puthenthurai |
| Doctor | : Dr. Sr. Shiny MBBS, MD |
| Mobile | : 8217063610,8105848578 |
| | Reg. No. TNMC. 114720 |

TEACHING STAFF

Principal

Dr. A. Rejo Jeice, *M.Sc, MPhil, B.Ed., SET, PhD*
Mobile : 8807841121

Department of Tamil

1. Dr.C.S. Jeevitha Santha Kumari, *MA, MPhil., NET, PhD*
Mobile : 9488292430
2. Sr. Dr. Selestin Mary, *MA, Ph.D*

Department of English

1. Sr. Dr. N. Prasheeba, *MA, MPhil., Ph.D*
Mobile: 7373903299
2. Dr. T. Christena, *MA, MBA, MPhil., Ph.D*
Mobile: 9841176719
3. Dr. S.R. Benila, *MA, MA(JMC), MPhil., Ph.D*
Mobile: 9443276458
4. Ms.J.M. Gracelin Lydia *MA, M.Sc, MPhil., NET, Ph.D*
Mobile: 8220019193
5. Ms. T. C. Bency, *MA, MPhil., NET,*
Mobile: 8903245338
6. Ms. J. Jasmin Saji *MA, MPhil.*
Mobile: 7871686685
7. Ms. V. Diyo Saksana, *MA, MPhil*
Mobile: 8778035802
8. Ms.S. Merina Rex, *MA, MPhil.*
Mobile: 9865250248

Department of Mathematics

1. Ms. C. Subet Selin, *M.Sc., M.Phil., B.Ed., Ph.D (Doing)*
Mobile: 7708892254, 9487509670
2. Dr. J.Lisy Bennet, *M.Sc., M.Ed., MSc.(Psy), SET, NET, Ph.D*
Mobile: 9944896333,
3. Sr. Dr.I. Sahaya Dani, *M.Sc., M.Phil., Ph.D*
Mobile: 6382125109
4. Ms. Kavitha Selvam, *M.Sc., M.Phil., B.Ed., Ph.D (Doing)*
Mobile: 8870794496
5. Dr. R.Suganya, *M.Sc., M.Phil., B.Ed., Ph.D*
Mobile: 9489667894
6. Dr. Benedict Mary *M.Sc., M.Phil., Ph.D*

Department of Physics

1. Dr. B. Queen Sheeba, *M.Sc., M.Phil., MCA, M.Phil(Comp), PhD*
Mobile: 9487007088

Allied Chemistry

1. Sr. Fathima Sheeja, *M.Sc., MPhil,*
Mobile: 9361873561

Department of Computer Science

1. Sr. S. Sahaya Nirmala Daisy, *MCA, M.Phil.,*
Mobile: 9952596173
2. Ms.T.D. Jain Suba, *MCA, M.Phil., Ph.D (Doing)*
Mobile: 9442825508
3. Ms. R. Browmeya, *M.Sc., B. Ed, M.Phil.*
Mobile: 9486560812
4. Dr. R. Anastraj, *MCA, M.Phil., Ph.D*

Department of Artificial intelligence & Data

1. Dr. K. M. Ajitha, *M.Sc., M.Phil., Ph.D*
Mobile: 9486799147

Department of Commerce

1. Sr. Dr. V. Leema Rose, *M.Com., M.Phil., Ph.D*
Mobile: 9443424820
2. Ms. R. Bella Josephin, *M.Com., M.Phil., Ph.D (Doing)*
Mobile: 9488505808
3. Dr. C. Abinaya Priya, *M.Com., M.Phil., B.Ed., Ph.D*
Mobile: 9751347001
4. Dr. A. Chandra, *M.Com., M.Phil., Ph.D. B. Ed*
Mobile: 9686404076
5. Dr. S. Jesilin Sundara Beula, *M.Com., MBA, M.Phil., Ph.D*
Mobile: 9443657625
6. Dr. R. Francis, *M.Com., M.Phil., Ph.D*
Mobile: 9456625574
7. Ms. M. Nithya, *M.Com., M.Phil., Ph.D (Doing)*
Mobile: 6379762128

Librarian

- Ms. A. V. Shahila Selva Kumari, *M.A., MLISC., M.Phil.*
Mobile: 9786551068

Physical Directress

- Ms. M. Soumiya, *M.A., M.Ed*
Mobile: 8940123437

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NON TEACHING STAFF

1. Ms. K.E. Angelin Sajitha, *MCA*
Office Superintendent - Mobile 7598012337, 9655500237
2. Ms. S. Prabin Sathya, *M.Sc., B.Ed.*
Junior Assistant - Mobile: 8903212252
3. Ms. M. Vidhya, *B.Com. PGDCA*
Clerk - Mobile: 9894038167
4. Ms. A. Helen
Sweeper - Mobile: 9600894530
5. Ms. V. Ponnasam
Scavenger - Mobile: 9659653317
6. Ms. C. Shylaja
Sweeper - Mobile: 7667087440
7. Mr. D. Selva Raj
Security - Mobile: 7200715529
8. Mr. Shaj Vino
Driver - Mobile: 9488880826
9. Mr. R. Sahaya Xavier
Driver - Mobile: 8438997563
10. Mr. D. Stephan
Driver - Mobile: 9789596385
11. Mr. P. Vinu
Driver - Mobile: 7598014521

Internal Quality Assurance Cell (IQAC)

- Sr. Dr. I. Sahaya Dani - Coordinator
Dr. B. Queen Sheeba - Asst. Coordinator

MEMBERS

1. Sr. Dr. N. Prasheeba - Curricular Aspects
2. Dr. J. Lisy Bennet - Teaching Learning and Evaluation

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3. Dr. A. Chandra - Research, Innovations and Extension
4. Ms. T. D. Jain Suba - Infrastructure and Learning Resources
5. Sr. Dr. V. Leema Rose - Student Support and Progression
6. Ms. C. Subet Selin - Governance, Leadership and Management
7. Dr. S.R. Benila - Institutional values and Best Practices

SYSTEM ASSISTANCE

1. Ms. S. Prabin Sathya, Junior Assistant

Invitees

1. Rev. Sr. Amalore Mary (Chairperson)

2. Prof. A. Andrew Micheal, *Asst. Prof*

(Sathyabama Institution of Science & Technology, Chennai)

3. Mr. Agri. Y. Rajkumar, *B.Sc. Agri (Hons.) (Industrialist)*

(Former Deputy Director, Dept. of Horticulture, Tamilnadu)

4. Ms. R. K. Afrin (*Employer*)

5. Ms. J. Sneha Judlin (*Alumni*)

6. Ms. Praveena Rachel (*Student*)

7. Adv. George Dhas (*Local Society*)

ELIGIBLE SCHOLARSHIPS

- * BC Minority Scholarship
- * SC/ST Scholarship
- * Beedi Workers Scholarship
- * Uzhavar Pathukaappu Scholarship
- * Scholarship scheme for Differently Abled
- * Ex-serviceman Scholarship
- * Post Matric/Pre Matric and Merit cum means Scholarship
- * BC/MBC/Adi Dravidar and a Tribal Welfare Scholarship system-Tamilnadu
- * Post graduate Indira Gandhi Scholarship for single girl child for PG Programme
- * Central Scheme of Scholarship for College and University Students
- * J.R.Jindal Foundation Scholarship
- * Puthumai Penn

EXTRA SERVICES AVAILABLE

1. College transportation to important places
2. Canteen Service
3. Telephone
4. Reprography / Xerox
5. Public Address System
6. Surveillance Camera
7. Genset

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Truths of Life

by
Dr. APJ Abdul Kalam



Truth No 1 :

Nobody is real in this world except Mother.

Truth No 2 :

A poor person has no friends.

Truth No 3 :

People do not like good thoughts, they like good looks.

Truth No 4 :

People respect the money not the person.

Truth No 5 :

The person you love the most, will hurt you the most!

Truth No 6 :

Truth is simple. But, the moment you try to explain it, It becomes difficult.

Truth No 7 :

When you are happy you enjoy the music, but when you are sad, you understand the lyrics.

Truth No 8 :

In "LIFE" Two things define you 'Your patience' when you have nothing and 'Your Attitude' when you have everything.

LIBRARY RULES

1. The Library is 'The Temple of Learning.' Hence absolute silence must be maintained in and around the library. Loud consultation, animated conversation, etc. are strictly prohibited.
2. It is obligatory for all students of the college to be the users and the members of the Library and Readers Forum.
3. The Library shall be kept open from 9 a.m to 4 p.m. on all working days.
4. Personal belongings are not allowed inside the Library.
5. All students and staff should sign in the Entry Register of the Library before entering.
6. Books will be issued to the students only on presenting their ID Card.
7. Student's ID card is non-transferable. Book Borrowing Limit : Faculty – 5, Student – 3.
8. Books are to be handled very carefully. If a book is lost by the student, She shall replace the book (same title, author and edition) or shall pay double the cost of the book as fine.
9. Members are not permitted to underline, write in, folding/tearing of pages or defaced books in any way what so ever.
10. The borrowed book should be returned on or before due date, if not over due charge of Rs. 1/- per day.

11. If the due date falls on holidays, return can be done on the following working day without fine.
12. All the books must be returned before the closure of each semester.
13. The Librarian can recall a book even before the date of expiry.
14. A member who has lost ID card should make a report to the Librarian should make proper arrangements to the particular member.
15. Students will be entitled to borrow not more than one book at a time and may retain books not more than 10 days.
16. Books which are required for reference, such as Encyclopedia, Dictionaries, Journals, Project report, Text book with a marking reference etc will not be issued.
17. All the students who get their course completed get must obtain a "No Due" certificate from the Library.
18. Similarly the staff members who intend to leave the college should settle all the dues and obtain "No dues certificate" from the Library.
19. Library best user award is given to the best user of the library.
20. Library donors will be honoured

COLLEGE ETIQUETTE

1. Students must wear simple and clean dress in acceptable style.
2. Students must wear ID Cards in the campus.
3. Students must exhibit good manners in the classrooms and in the campus.
4. Students must be present in the class before the bell in the forenoon and afternoon.
5. Students must greet all the teachers in the campus wherever they meet them.
6. Students must avoid noisy scenes in the classrooms, in the campus and in their travel.
7. Students must behave politely and decently in the public places and bus-stops.
8. Students must use the free hours either in the library or in the playground.
9. Students must attend the Morning Prayer silently.
10. Students must seek permission from the teachers to enter or to leave the class.
11. Students must not loiter outside their Classrooms during working hours.
12. Students must handle the furniture and other college property with care and concern.
13. Students are strictly prohibited from bringing cell phone to the campus.
14. Students commuting by two wheelers must possess license and also wear helmets.
15. Students must wear uniform on all prescribed days.

St. TERESA
ARTS & SCIENCE COLLEGE FOR WOMEN

COMMITTEES & CLUBS

Dr. A. Rejo Jeice, Principal
Chairman for all the Committees

1. Prayer Committee	Ms. M. Soumiya - Convenor <i>Physical Directress</i> Ms. M. Vidhya, <i>Attender</i> Sr. A. Akalya, <i>III B.Com</i> Sr. Thrisha Mary, <i>III B.Sc, Mathematics.</i> Sr. P.S. Seline, <i>II B.A, English</i>
2. Discipline & Welfare Committee	Ms. M. Soumiya - Convenor Sr. Dr. N. Prasheeba <i>Head, Dept. of English</i> Sr. S. Sahaya Nirmala Daisy, <i>Head, Dept. of Computer Science.</i> Sr. Dr. I. Sahaya Dani <i>Asst. Prof. of Mathematics</i> Ms. R. Bella Josephin, <i>Asst. Prof. of Commerce</i> Ms. J. Jenifer, <i>III B.A English</i> Ms. D. Rishma, <i>III B.Sc Mathematics.</i> Ms. S. R. Shalini , <i>III B.Sc Computer Science.</i>
3. Admission Committee	Ms. R. Bella Josephin - Convenor <i>Asst. Prof. of Commerce.</i> Ms. A.V. Shahila Selva Kumari , <i>Librarian.</i> Dr. J. Lisy Bennet, <i>Asst. Prof. of Mathematics</i>

4. Examination Committee

Dr. T. Christena - Convenor
Asst. Prof. of English
Sr. S. Sahaya Nirmala Daisy,
Head, Dept. of Computer Science
Dr. C. Abinaya Priya,
Asst. Prof. of Commerce
Ms. Kavitha Selvam,
Asst. Prof. of Mathematics.

5. Research Development Committee

Dr. A. Chandra, *Convenor*
Asst. Prof. of Commerce
Dr. J. Lisy Bennet,
Asst. Prof. of Mathematics.
Dr. T. Christena,
Asst. Prof. of English

6. Career Guidance & Counselling Committee

Dr. Sr. V. Leema Rose - Convenor
Head, Dept. of Commerce
Dr. J. Lisy Bennet,
Asst. Prof. of Mathematics.
Dr. S. Jesilin Sundara Beula ,
Asst. Prof. of Commerce

7. Sports Committee

Ms. M. Soumiya - Convenor
Physical Directress
Dr. C.S. Jeevitha Santha Kumari
Asst. Prof. of Tamil
Dr. R. Suganya,
Asst. Prof. of Mathematics
Dr. T. Christena, *Asst. Prof. of English*

8. Transportation Committee	<p>Sr. Dr. V. Leema Rose - Convenor <i>Asst. Prof. of Commerce</i></p> <p>Dr. A. Chandra, <i>Asst. Prof. of Commerce</i></p> <p>Dr. B. Queen Sheeba <i>Head. Dept. of Physics.</i></p> <p>Ms. D. Sweetlin , <i>II MA English</i></p> <p>Ms. A. Steenu Raj, <i>III BCom</i></p> <p>Ms. R. V. Priya Dharshini, <i>II M.Sc Mathematics.</i></p> <p>Ms. S. Shalini <i>III B.Sc Comp.Science</i></p>
9. Women's Forum	<p>Dr. B. Queen Sheeba - Convenor <i>Head. Dept. of Physics.</i></p> <p>Dr. Jesilin Sundara Beula <i>Asst. Prof. of Commerce</i></p> <p>Dr. T. Christena <i>Asst. Prof. of English</i></p>
10. AICUF	<p>Sr. Dr. I. Sahaya Dani , - Convenor <i>Asst. Prof. of Mathematics</i></p> <p>Ms. J. Jasmin Saji <i>Asst. Prof. of English</i></p> <p>Sr. A. Akalya, <i>III BCom</i></p> <p>Sr. Thrisha Mary, <i>III B.Sc, Mathematics</i></p> <p>Sr. P.S.Seline, <i>II B A, English</i></p>
11 NSS	<p>Ms. T. D. Jain Suba - Convenor <i>Asst. Prof. of Comp.Science</i></p>
12. YRC	<p>Ms. C. Subet Selin - Convenor <i>Head. Dept. of Maths</i></p>
13. RRC	<p>Ms. Kavitha Selvam - Convenor <i>Asst. Prof. of Mathematics</i></p>

14. Fine Arts Association	<p>Dr. J. Lisy Bennet - Convenor <i>Asst. Prof. of Mathematics</i></p> <p>Dr. K. M. Ajitha <i>Head. Dept. of AI & DS</i></p> <p>Ms. V. Diyo Saksana, <i>Asst. Prof. of English</i></p> <p>Ms. M. Nithya, <i>Asst. Prof. of Commerce</i></p> <p>Dr. B. Queen Sheeba <i>Head. Dept. of Physics</i></p> <p>Ms. J. V. Jeshika Princy, <i>III BA English</i></p> <p>Sr. S. Thrisha Mary, <i>III B.Sc Mathematics</i></p> <p>Ms. M. Angelin Vibisha, <i>III B.Sc Comp.Science</i></p> <p>Ms. R. Sherin, <i>II M. Com</i></p>
15. ECO Club	<p>Sr. Dr. N. Prasheeba, - Convenor <i>Head. Dept. of English</i></p> <p>Ms. Soumiya, <i>Physical Directress</i></p> <p>Ms. Kavitha Selvam, <i>Asst. Prof. of Mathematics</i></p> <p>Ms. N. Blessy , <i>II M.A English</i></p> <p>Ms. A. Shylu Mol, <i>II B.Com</i></p> <p>Ms. P. K. Pramila, <i>II M.Sc Mathematics</i></p> <p>Ms. A. Varshini, <i>III B.Sc Comp.Science</i></p>
16. Blood Donor Club	<p>Ms. R. Bella Josephin - Convenor <i>Asst. Prof. of Commerce</i></p> <p>Ms. T. C. Bency <i>Asst. Prof. of English</i></p> <p>Ms. M. Mibinciya , <i>III BA English</i></p> <p>Sr. Akalya, <i>III B.Com</i></p>

	Ms. M. Ambili, <i>III B.Sc Mathematics</i> Ms. R. Asmila <i>III B.Sc Comp.Science</i>
17. Eye Donor Club	Dr. K. M. Ajitha, - Convenor <i>Head. Dept. of AI & DS</i> Ms. M. Nithya, <i>Asst. Prof. of Commerce</i> Ms. M. Anaka, <i>III B.A English</i> Ms. F. Fremsiya, <i>II M.Com</i> Ms. M. Ambili, <i>III B.Sc Mathematics</i>
18. Driving Club	Ms. A. V. Shahila Selva Kumari, - Convenor <i>Librarian</i> Ms. Kavitha Selvam, <i>Asst. Prof. of Mathematics</i>
20. First Aid Club	Dr.S.Jesilin Sundara Beula-Convenor <i>Asst. Prof. of Commerce</i> Ms. A.V. Shahila Selva Kumari, <i>Librarian</i> Ms. V. Diyosaksana, <i>Asst. Prof. of English</i> Ms. P. Dhanya, <i>III B.A, English</i> Ms. V. Sreelakshmi, <i>III B.Sc Comp.Science</i> Ms. A. Jenisha, <i>III B.Com</i>
21. Media Liaison Committee	Ms. R. Browmeya - Convenor <i>Asst. Prof. of Computer Science</i> Sr. Dr. I. Sahaya Dani, <i>Asst. Prof. of Mathematics</i> Ms.J. Jasmin Saji, <i>Asst. Prof. of English</i> Ms.S. Prabin Sathya, <i>Junior Assistant</i> Ms.M. Nithya, <i>Asst. Prof. of Commerce</i>

	Ms. S. Boseha, <i>III B.Sc Comp.Science</i> Ms. T. Haili Judiciya <i>III B.Sc Comp.Science</i> Ms.S. Sebaniya, <i>II M. Com</i>
22 . Newsletter Committee	Dr. B. Queen Sheeba - Convenor <i>Head, Dept. of Physics</i> Dr. S.R. Benila, <i>Asst. Prof of English</i> Sr. Dr. N. Prasheeba, <i>Head, Dept. of English</i> Sr. Dr. I. Sahaya Dani, <i>Asst. Prof. of Mathematics</i> Dr. C.S.Jeevitha Santha Kumari <i>Head, Dept. of Tamil</i> Dr. C.Abinaya Priya <i>Asst. Prof. of Commerce</i> Ms. B. Biruntha, <i>II M.A. English</i> Ms. L. Herseni, <i>II B.Com</i> Sr. S. Thrisha Mary, <i>III B.Sc, Mathematics</i> Ms. M. Asny, <i>III B.Sc, Comp.Science</i>
23. Student Council Advisory Committee	Dr. S. R. Benila - Convenor <i>Asst. Prof. of English</i> Dr. J. Lisy Bennet, <i>Asst. Prof. of Mathematics</i> Dr. C.Abinaya Priya <i>Asst. Prof. of Commerce</i>
24 . Book Review Club	Dr. C. Abinaya Priya - Convenor <i>Dept. of Commerce</i>

	<p>Ms. A.V. Shahila Selva Kumari, <i>Librarian</i></p> <p>Dr. C. S. Jeevitha Santha Kumari <i>Head, Dept. of Tamil</i></p> <p>Dr. A. Chandra <i>Asst. Prof. of Commerce</i></p> <p>Ms. M. Anaka <i>III BA English</i></p> <p>Sr. S. Akalya, <i>III B.Com</i></p> <p>Ms. D. Sweetlin, <i>II M.A English</i></p> <p>Ms. S. Shalini, <i>III B.Sc Comp. Science</i></p> <p>Ms. K. Aathira, <i>III B.Sc, Physics</i></p>
25. Extension Activities Committee	<p>Sr. Dr. N. Prasheeba, - Convenor <i>Head, Dept. of English</i></p> <p>Sr. S. Sahaya Nirmala Daisy, <i>Head, Dept. of Comp. Science</i></p> <p>Sr. Dr. V. Leema Rose, <i>Head, Dept. of Commerce</i></p> <p>Ms. C. Subet Selin, <i>Head, Dept. of Mathematics</i></p> <p>Dr. B. Queen Sheeba, <i>Head, Dept. of Physics</i></p>
26. Committee for Remedial Coaching	<p>Ms. J. Jasmin Saji - Convenor <i>Asst Prof. of English</i></p> <p>Ms. Kavitha Selvam, <i>Asst Prof. of Mathematics</i></p> <p>Dr. C. Abinaya Priya, <i>Asst Prof. of Commerce</i></p>
27. Internal Complaints Committee & Redressal Committee	<p>Ms. A.V. Shahila Selva Kumari - Convenor <i>Librarian</i></p>

28

	<p>Dr. T. Christena, <i>Asst Prof. of English</i></p> <p>Dr. S. Jesilin Sundara Beula, <i>Asst Prof. of Commerce</i></p> <p>Ms. T. Leema Rose, <i>NGO Member</i></p>
28. Women's Grievence Redressal Committee	<p>Dr. T. Christena - Convenor <i>Asst. Prof. of English</i></p> <p>Ms. T. D. Jain Suba <i>Asst. Prof. of Comp. Science</i></p> <p>Sr. Dr. V. Leema Rose, <i>Head, Dept. of Commerce</i></p> <p>Ms. C. Subet Selin, <i>Head, Dept. of Mathematics</i></p> <p>Dr. B. Queen Sheeba, <i>Head, Dept. of Physics</i></p>
29. Planning and Monitoring Committee	<p>Sr. Dr. V. Leema Rose, <i>Head, Dept. of Commerce</i></p> <p>Sr. Dr. N. Prasheeba, <i>Head, Dept. of English</i></p> <p>Sr. S. Sahaya Nirmala Daisy, <i>Head, Dept. of Comp. Science</i></p> <p>Ms. C. Subet Selin, <i>Head, Dept. of Mathematics</i></p> <p>Dr. B. Queen Sheeba, <i>Head, Dept. of Physics</i></p> <p>Ms. A.V. Shahila Selva Kumari, <i>Librarian</i></p> <p>Ms. M. Soumiya <i>Physical Directress</i></p>

29

30. Library Advisory
Committee

Ms. A.V. Shahila Selva Kumari,
Librarian
Sr. Dr. N. Prasheeba,
Head, Dept. of English
Dr. J. Lisy Bennet,
Asst Prof. of Mathematics
Ms. T. D. Jain Suba,
Asstt. Prof. of Comp. Science
Ms. R. Bella Josephin
Asstt. Prof. of Commerce
Sr. Dr. I. Sahaya Dani,
Asst Prof. of Mathematics

31. Extra Curricular Activities

Ms. A.V. Shahila Selva Kumari,
Librarian
Dr. A. Chandra,
Asst. Prof. of Commerce
Ms. T. C. Bency,
Asst Prof. of English
Ms. M. Soumiya
Physical Directress
Dr. C.S.Jeevitha Santha Kumari
Asst.Prof.of Tamil
Ms. Kavitha Selvam,
Asst Prof. of Mathematics
Dr. R. Francis,
Asst Prof. of Commerce

32. Tourism Club

Dr. T. Christena - Convenor
Asstt. Prof. of English
Dr. R. Suganya,
Asst. Prof. of Mathematics
Dr. S. Jesilin Sundara Beula,
Asst Prof. of Commerce

NODAL OFFICER DETAILS

SL. No	SCHEME	NODAL OFFICER NAME
1.	NSS Co - Ordinator	Ms. T.D. Jain Suba
2.	Anti Drug Committee	Dr. C.S. Jeevitha Santha Kumari
3.	செயல்பாட்டுக் குழு	
4.	Illkkiya Paasarai	
5.	YRC Co -Ordinator	Ms. C. Subet Selin
6.	Green Valley	Ms. R. Bella Josephin
7.	Placement Officer UMIS, TANSHE	Sr. Dr. V. Leema Rose
8.	Naan Muthalvan	Dr. A. Chandra
9.	Electoral Literacy Club Free Bus Pass	Dr. J. Lisy Bennet
10.	Internal Complaint Committee	Ms. A.V. Shahila Selva Kumari
11.	Puthumai Penn (MRA)	Dr. R. Suganya
12.	SWAYAM/ NPTEL	MS. M. Nithya
13.	RRC	Ms. Kavitha Selvam
14.	Student Service	Ms. T. C. Bency
15.	YUVA Tourism Club	Dr. T. Christena
16.	Handloom Khadi Graft	Ms. C. Subet Selin
17.	Help Desk, SC/ ST Scholarship	Ms. S. Prabin Sathya

ANTI RAGGING COMMITTEE

Sl. No	Name	Position	Category	Present Designation / Occupation	Telephone Numbers
1	Dr. A. Rejo Jeice	Chairman	Principal	Principal	8807841121
2	Sr.Dr. N. Prasheebea	Member	Vice Principal	Teaching	7373903299
3	Mr. Benson	Member	Inspector of Police, Karungal	Police Department	9498197322
4	Ms. Indira	Member	Village Administrative Officer, Midalam village, Karungal	Revenue Department	9345761463
5	Sr. Francina	Member	NGO Coordinator	Social Activist	999438165
6	Ms. Santhi	Member	Representative of Parents	-	9443690376

32

7.	Sr. S. Sahaya Nirmala Daisy	Coordinator	Head, Dept. of Computer Science	Teaching	9952596173
8	Ms. A. V. Shahila Selva Kumari	Member	Librarian	Library Science	9786551068
9.	Ms. C. Subet Selin	Member	Asst. Prof. of Mathematics	Teaching	9487509670
10.	Jarshika J. S	Member	Representative	III B.Sc. Computer Science	9442366176
11.	Ms. B. Biruntha	Member	Representative	II M. A English	7010522268
12	Ms. R. V. Jesika	Member	Representative	II M.Sc Maths	7603380083

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ALUMNI ASSOCIATION

President	: Ms.K. S.Abirami
Vice President	: Ms. J.Judlin
Secretary	: Ms. C.S.Shanuka
Joint Secretary	: Ms. J. Christy Jeba
Treasurer	: Ms. C. Subet Selin <i>Asst.Prof of Mathematics</i>
Executive Members	: Ms. S. Sophy Ms. M. Asna Ms. Zailu
Legal Adviser	: Adv. George Dhas -9443432577
Ex-Officio Members	: 1. Dr. A. Rejo Jeice - <i>Principal</i> 2. Rev. Sr. Jessy - <i>Secretary</i>

PARENTS TEACHERS ASSOCIATION

Patron	: Rev. Sr. Jessy
President	: Dr. A. Rejo Jeice
Vice President	: Sr. Dr. N. Prasheeba
Secretary	: Mr. Senthil Kumar (Parent)
Joint Secretary	: Mr. A. Devakumar (Parent)
Treasurer	: Ms. A. Shanthi (Parent)
Staff Members	: Dr. T. Christena, <i>Asst. Prof. of English</i> : Mr. R. Bella Josephin <i>Asst. Prof. of Commerce</i>

QUESTION BANK

1. Ms. A.V. Shahila Selva Kumari, *Librarian*
2. Dr. C. S. Jeevitha Santha Kumari, *Head, Dept. of Tamil*
3. Ms. T. C. Bency, *Asst. Prof. of English*

SPECIAL ACTIVITIES

1. Spoken English
2. Driving (Two & Four Wheeler)
3. Fine Arts
4. Computer Literacy
5. Tailoring and Embroidering
6. Photography
7. Yoga
8. Coaching for Competitive Examinations
9. Type writing
10. Art & Graft
11. Aari Work
12. Vocal Music
13. Dance
14. Sports

ACADEMIC ASSOCIATIONS

1. Tamil Literary Association
2. English Literary Association
3. Maths Association
4. Computer Science Association
5. Physics Association
6. Commerce Association
7. Artificial Intelligence and Data Science Association

AWARDS

1. Best outgoing student award
(Department wise)
2. Best NSS Volunteer award
3. Best Library User award
4. Best Sports Woman award
5. Academic Rank holder award
6. University Rank holder award
7. Regular Attendance Award (Staff & Student)



WORKING HOURS

- Prayer - 9.55 a. m.
Class hours - 10.00 a. m. - 2.15 p. m.
(Extra Curricular activities) - 2.15 p. m. - 3.00 p. m.
Office hours - 9.30 a. m. - 4.00 p. m.
Library hours - 9.30 a. m. - 4.00 p. m.

STUDENTS' COUNCIL

1. Chair Person - B. Biruntha, II MA English
2. Vice Chair Person - P. K. Pramila, II M.Sc Maths
3. Secretary - R. V. Jesika, II M.Sc Maths
4. Joint Secretary - M. J. Jenifer, III BA English
5. Treasurer - R. Abisha, II MA English
6. Executive Committee Members

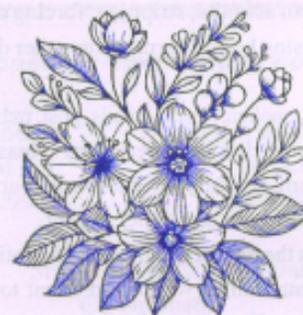
M. Mibincy - III B.A English

Sr. S. Thirisha Mary - III B.Sc Maths

K.S. Archana - III B.Sc. Physics

A.S. Abina - III B. Sc. Computer Science

Sr. Akalya S. - III B.Com



RAGGING?

Ragging constitutes one or more of any of the following acts:

1. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
2. Indulging in rowdy or indisciplined activities by any student or student which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
3. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or sycho of such fresher or any other student.
4. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
5. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
6. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
7. Any act of physical abuse including all variants of it: sexual abuse, lesbian assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or the person.
8. Any act or abuse by spoken words, emails, post, public insultst which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
9. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

PUNISHMENT FOR RAGGING

1. Suspension from attending classes and academic privileges.
2. Withholding /withdrawing scholarship /fellowship and other benefits.
3. Debarring from appearing in any test/ examination or other evaluation process.
4. Withholding results.
5. Debarring from representing the institution in any regional, National or international meet, tournament, youth festival, etc.
6. Suspension / expulsion from the hostel.
7. Cancellation of admission.
8. Rustication from the institution for period ranging from one to four semesters.
9. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

**Avoid Ragging!
Foster Brotherhood!!
Promote Friendliness!!!**

In case of emergency, contact ...

Sr. Dr. N. Prasheeba
Vice Principal
Cell: 7373903299

Dr. A. Rejo Jeice,
Principal
Cell: 8807841121

Sr. S. Sahaya Nirmala Daisy
Co-Ordinator
Cell : 9952596173

JUNE 2025

Date	Days	
01	Sun	
02	Mon	
03	Tue	
04	Wed	
05	Thur	World Environmental day
06	Fri	
07	Sat	World Food Safety day / Bakrid
08	Sun	
09	Mon	
10	Tue	
11	Wed	
12	Thur	
13	Fri	
14	Sat	
15	Sun	
16	Mon	Reopenning of Classes for II & III UG & II PG students
17	Tue	
18	Wed	Father's day
19	Thur	
20	Fri	
21	Sat	
22	Sun	
23	Mon	
24	Tue	Commencement of Classes for I Year UG students
25	Wed	
26	Thur	
27	Fri	
28	Sat	
29	Sun	
30	Mon	

JULY 2025

Date	Days	
01	Tue	
02	Wed	
03	Thur	Commencement of classes for 1 st year PG Students
04	Fri	
05	Sat	
06	Sun	Muharram
07	Mon	
08	Tue	
09	Wed	
10	Thur	
11	Fri	World Population Day
12	Sat	
13	Sun	
14	Mon	
15	Tue	Kamarajar Birthday
16	Wed	Feast of Our Lady of Mount Carmel
17	Thur	
18	Fri	
19	Sat	
20	Sun	
21	Mon	
22	Tue	
23	Wed	Commencement of First CIA Test for UG & PG
24	Thur	
25	Fri	
26	Sat	
27	Sun	
28	Mon	
29	Tue	
30	Wed	
31	Thu	

AUGUST 2025

Date	Days	
01	Fri	
02	Sat	
03	Sun	
04	Mon	
05	Tue	
06	Wed	
07	Thur	Friendship Day
08	Fri	
09	Sat	
10	Sun	
11	Mon	
12	Tue	International Youth Day
13	Wed	
14	Thur	
15	Fri	Independence Day - Holiday
16	Sat	Kokula Lakshmi - Holiday
17	Sun	
18	Mon	
19	Tue	
20	Wed	
21	Thur	
22	Fri	
23	Sat	
24	Sun	
25	Mon	Commencement of II CIA Test for UG & PG
26	Tue	
27	Wed	V. Ganesh Chaturthi - Holiday
28	Thur	
29	Fri	National Sports Day
30	Sat	
31	Sun	

SEPTEMBER 2025

Date	Days	
01	Mon	
02	Tue	
03	Wed	
04	Thur	
05	Fri	Teacher's Day, Milad - un-Nabi, Onam
06	Sat	
07	Sun	
08	Mon	
09	Tue	
10	Wed	
11	Thur	
12	Fri	
13	Sat	
14	Sun	
15	Mon	
16	Tue	
17	Wed	
18	Thur	
19	Fri	
20	Sat	
21	Sun	
22	Mon	
23	Tue	
24	Wed	
25	Thur	
26	Fri	
27	Sat	
28	Sun	
29	Mon	Commencement of III CIA Test for UG & PG
30	Tue	

OCTOBER 2025

Date	Days	
01	Wed	Feast of St. Little Fower / Ayutha Pooja
02	Thur	Gandhi Javanthi, Vijaya Dasami
03	Fri	
04	Sat	World Animal Welfare Day
05	Sun	
06	Mon	
07	Tue	
08	Wed	
09	Thur	
10	Fri	
11	Sat	International Day of Girl Child
12	Sun	
13	Mon	Commencement of Practical Exam for UG & PG
14	Tue	
15	Wed	Feast of St. Teresa of Avila
16	Thur	World Food Day
17	Fri	
18	Sat	
19	Sun	
20	Mon	Deepavali
21	Tue	
22	Wed	
23	Thur	
24	Fri	
25	Sat	
26	Sun	
27	Mon	
28	Tue	
29	Wed	
30	Thur	Last Working Day For U.G & P.G
31	Fri	National Unity Day

NOVEMBER 2025

Date	Days	
01	Sat	All Saints Day
02	Sun	All Souls Day
03	Mon	Commencement of Odd Sem.Exam for all the U.G & P.G
04	Tue	
05	Wed	
06	Thur	
07	Fri	
08	Sat	
09	Sun	
10	Mon	
11	Tue	
12	Wed	
13	Thur	
14	Fri	Children's Day
15	Sat	
16	Sun	
17	Mon	
18	Tue	
19	Wed	
20	Thur	
21	Fri	
22	Sat	
23	Sun	
24	Mon	
25	Tue	
26	Wed	
27	Thur	
28	Fri	
29	Sat	
30	Sun	

DECEMBER 2025

Date	Days	
01	Mon	Commencement of Even Semester Classes
02	Tue	
03	Wed	
04	Thur	
05	Fri	
06	Sat	
07	Sun	National Flag Day
08	Mon	
09	Tue	
10	Wed	Human rights Day
11	Thur	
12	Fri	
13	Sat	
14	Sun	
15	Mon	
16	Tue	
17	Wed	
18	Thur	
19	Fri	
20	Sat	
21	Sun	
22	Mon	National Mathematics Day
23	Tue	
24	Wed	
25	Thur	Christmas Day
26	Fri	
27	Sat	
28	Sun	
29	Mon	
30	Tue	
31	Wed	

JANUARY 2026

Date	Days	
01	Thur	New Year
02	Fri	
03	Sat	
04	Sun	
05	Mon	
06	Tue	
07	Wed	
08	Thur	Commencement of I - CIA Test
09	Fri	
10	Sat	
11	Sun	
12	Mon	
13	Tue	
14	Wed	Pongal
15	Thur	Thiruvalluvar Day
16	Fri	Uzhavar Thirunal
17	Sat	
18	Sun	
19	Mon	
20	Tue	
21	Wed	
22	Thur	
23	Fri	
24	Sat	
25	Sun	
26	Mon	Republic Day
27	Tue	
28	Wed	
29	Thur	
30	Fri	
31	Sat	

FEBRUARY 2026

Date	Days	
01	Sun	Thaiposam
02	Mon	
03	Tue	
04	Wed	
05	Thur	
06	Fri	
07	Sat	
08	Sun	
09	Mon	
10	Tue	
11	Wed	
12	Thur	
13	Fri	Foundation Day CTC (Congregation of Teresia Carmelites)
14	Sat	
15	Sun	
16	Mon	
17	Tue	
18	Wed	
19	Thur	Commencement of II - CIA Test
20	Fri	
21	Sat	
22	Sun	
23	Mon	
24	Tue	
25	Wed	
26	Thur	
27	Fri	
28	Sat	
29	Sun	
30	Mon	
31	Tue	

MARCH 2026

Date	Days	
01	Sun	
02	Mon	
03	Tue	
04	Wed	
05	Thur	
06	Fri	
07	Sat	
08	Sun	
09	Mon	
10	Tue	
11	Wed	
12	Thur	
13	Fri	
14	Sat	
15	Sun	
16	Mon	
17	Tue	
18	Wed	
19	Thur	
20	Fri	Telugu New Year
21	Sat	Ramazan
22	Sun	
23	Mon	Commencement of III - CIA Test
24	Tue	
25	Wed	
26	Thur	
27	Fri	
28	Sat	
29	Sun	
30	Mon	
31	Tue	Mahaveer Jayanthi

APRIL 2026

Date	Days	
01	Wed	
02	Thur	Maundy Thursday
03	Fri	Good Friday
04	Sat	
05	Sun	Easter
06	Mon	
07	Tue	
08	Wed	
09	Thur	
10	Fri	
11	Sat	
12	Sun	
13	Mon	
14	Tue	Tamil New Year
15	Wed	
16	Thur	
17	Fri	
18	Sat	
19	Sun	
20	Mon	
21	Tue	
22	Wed	
23	Thur	
24	Fri	Last Working Day for all UG & PG Students
25	Sat	
26	Sun	
27	Mon	
28	Tue	
29	Wed	Commencement of University Exam for all UG & PG
30	Thu	

MAY 2026

Date	Days	
01	Fri	May Day
02	Sat	
03	Sun	
04	Mon	
05	Tue	
06	Wed	
07	Thur	
08	Fri	
09	Sat	
10	Sun	
11	Mon	
12	Tue	
13	Wed	
14	Thur	
15	Fri	
16	Sat	
17	Sun	
18	Mon	
19	Tue	
20	Wed	
21	Thur	
22	Fri	
23	Sat	
24	Sun	
25	Mon	
26	Tue	
27	Wed	Bakrid
28	Thur	
29	Fri	
30	Sat	
31	Sun	

TIME TABLE ODD/EVEN SEMESTER

Day / Period	1		2		3		4		5	
	10.00 to 10.45	10.45 to 11.30	11.30 to 12.15	12.15 to 12.45	12.45 to 01.30	01.30 to 02.15	02.15 to 03.00	EXTRA CURRICULAR ACTIVITIES		
Day 1				LUNCH BREAK						
Day 2										
Day 3										
Day 4										
Day 5										
Day 6										



Courses Offered:

- B.A. English
- B.Com.
- B.Sc. Mathematics
- B.Sc. Computer Science
- B.Sc. Physics
- B.Sc. Artificial Intelligence and Data Science
- M.A. English
- M.Sc. Mathematics
- M.Com.



9385919512
7598785254

College E-Mail :

teresacfw@gmail.com
principalstc2016@gmail.com
st.teresasecretary@gmail.com

College website :

www.stteresacollege.edu.in