

**St.Teresa Arts and Science
College for Women**

Mangalakuntu, Karungal - 629179



**HANDBOOK
2021-2022**

St. Teresa Arts and Science College for Women

(Affiliated to Manonmaniam Sundaranar University)

Mangalakuntu, Karungal - 629 178



2021 - 2022

Chairperson : Rev. Sr. Amalora Mary
Secretary : Sr. Lerince Angela
Principal : Dr. R. David Raja Bose

CONTACT

Secretary : 04651255955
Principal : 04651254244
Sisters' Residence : 04651254122
College E-mail : teresacfw@gmail.com
College Website : www.stteresacollege.edu.in

OUR MISSION

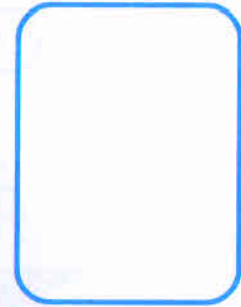
To achieve a synthesis of academic excellence and produce Carmelite atmosphere intellectually enlightened, spiritually inspired, emotionally balanced, morally upright, socially committed, integrally formed and accomplishing young women who will create the culture of solidarity, replacing the culture of selfishness & individualism in the competitive world.

OUR VISION

Ignited by the unconditional love of Christ and kindled by the spirit of our foundress Mother Eliswa, the Teresian Carmelite family envisions to mould and empower the young women especially the poor and the marginalized as excellent leaders in all walks of life, so that they may serve the oppressed and de-humanized in the peripheries of our nation with truth, justice and love.



STUDENT PROFILE



Name :

Date of Birth :

Subject :

Father/Guardian :

Occupation :

Mobile No/ Cell No :

Address :

.....

.....

Blood Group :

Personal identification marks:

1.

2.

.....

.....

Signature of
Parent

Signature of
Student

Signature of
the Teacher

Signature of
the Principal

OUR PATRONESS



St. Teresa of Avila, a Spanish Carmelite nun and mystic was declared a Doctor of the Church in 1970. She was the foundress of the Discalced Carmelites and a reformer of the Carmelite order. Her writings on the inner life, particularly *The Interior Castle*, were highly influential in the life of the Church. She played a significant role in the work of the Counter-Reformation. She was born in 1515 and died in 1582. She was canonized by Pope Paul V on April 24, 1614. The Church celebrates her feast day on the 15th October of every Year.



Mother Eliswa, Foundress of the Congregation of Teresian Carmelites (CTC)

Servant of God Mother Eliswa (1831-1913) is the foundress of the Congregation of Teresian Carmelites. Her deep intimacy with God paved way to give voice to the oppressed and voiceless women folk. Her fight had always been for the oppressed women. She was the first person to take daring steps to begin women's education in the 18th century in Kerala. Her passion for Christ and compassion for the poor led her to reform the Church and the society. She was declared 'Servant of God' on 30th May 2008 by Pope Benedict XVI. Today Mother Eliswa has become a beacon to innumerable people for obtaining divine blessings. Her sisters dedicate themselves for the glory of God and spread His Kingdom in 69 Dioceses all over the world through a incessant interior life of prayer and selfless service.

OUR UNIVERSITY

Manonmaniam Sundaranar University
Reaccredited with 'A' Grade by NAAC

Address : Manonmaniam Sundaranar University
Abishekapatti, Tirunelveli - 627012,
Tamil Nadu, India.
Phone: 0462-2333741

Vice Chancellor : Dr. K. Pitchumani
E-Mail: vcoffice@msuniv.ac.in
Phone No. :0462-2337231

Registrar : Dr. Maruthakutty

Controller of Examinations : Dr. A. Suruliandi
Mobile No. : 9487902000

Dean of College Development Council : Dr. Kannan
Head, Dept of Chemistry

COURSES OFFERED

Course	Year of Affiliation	Strength
BA English	2016 - 2017	64
BCom.	2016 - 2017	64
BSc. Mathematics	2016 - 2017	48
BSc. Computer Science	2016 - 2017	48
BSc. Physics	2017- 2018	48
MA English	2019 - 2020	30
MSc. Mathematics	2019 - 2020	25
MCom.	2021- 2022	30

GOVERNING BOARD

Name	Position	Present Designation	Telephone No
Sr. Amalare Mary	Chairperson	Provincial Superior	9445668577
Sr. Jacqueline Jane	Member	Counselor	9486218159
Sr. Felcitta Ruby	Member	Board Secretary	9442483973
Sr. Rosely Thobias	Member	Counselor	9442696692
Sr. Jeba	Member	Counselor	9488837834
Sr. Selma	Member	Province Bursar	9488881354
Sr. Larence Angela	Member	College Secretary	8248265140
Dr. R. David Raja Bose	Member	Principal	9443579244
Dr. H. Deepa	Member	University Representative	9800369229

COLLEGE PROFILE

St. Teresa Arts and Science College for Women is a Christian Minority institution, established and administered by the Congregation of Teresian Carmelite Sisters (CTC), Amala Province from in Kanniyakumari District, Tamil Nadu. It was established on the 14th of April 2016. This institution is approved by the Government of Tamil Nadu through G. O. No. 52 dated 26.02.2016 and is affiliated to Manonmaniam Sundaranar University, Tirunelveli.

It is a self-financing college located in a very backward rural area and it gives more opportunities to the girls belonging to under privileged families. It is meant for the higher education of women irrespective of caste, creed or religion. The college is committed to serve the economically marginalized, socially discriminated and less privileged sections of society.

Category : Self Financing

Postal Address : St. Teresa Arts and Science College for women,
Mangalakuntu, Mangalakuntu post - 629 178
Karungal, Kanniyakumari District, Tamil Nadu.

Phone : 04651 - 255955

E-mail : teresacfw@gmail.com

COLLEGE COMMITTEE

1. Sr. Amalore Mary - Chairperson
2. Sr. Lerince Angela - Secretary
3. Dr. R. David Raja Bose - Principal
4. Ms. A.V. Shahila Selva Kumari - Staff
5. Sr. S. Sahaya Nirmala Daisy - Staff
6. Ms.K. E. Angelin Sajitha - Office Superintendent
7. Dr. H. Deepa - University Representative

(Department of Biological Science, MSU)

SUCCESSION LIST OF CHAIRPERSONS

Sl. No.	Name	From	To
1	Sr. Amalore Mary	01.06.2016	31.05.2018
2	Sr. Jeya Rani	01.06.2018	23.04.2021
3	Sr. Amalore Mary	24.04.2021

SUCCESSION LIST OF SECRETARIES

Sl. No.	Name	From	To
1	Sr. Rosely Thobias	01.06.2016	31.05.2019
2	Sr. Lucinda	01.06.2019	27.06.2021
3	Sr. Lerince Angela	28.06.2021

SUCCESSION LIST OF PRINCIPALS

Sl. No.	Name	From	To
1	Dr. P. Annammal	16.06.2016	31.05.2017
2	Dr. R. Radhakrishnan	01.06.2017	31.05.2019
3	Dr. R. David Raja Bose	03.06.2019

STAFF COUNCIL

The Principal is the Chairperson. It is an advisory body to the Principal

- | | |
|----------------------------------|-----------------------------------|
| Dr. R. David Raja Bose | - Principal |
| Ms. C. S. Jeevitha Santha Kumari | - Head, Dept. of Tamil |
| Sr. N. Prasheeba | - Head, Dept. of English |
| Ms.C. Subet Selin | - Head, Dept. of Mathematics |
| Ms. B. Queen Sheeba | - Head, Dept. of Physics |
| Sr. S. Sahaya Nirmala Daisy | - Head, Dept. of Computer Science |
| Sr. V. Leema Rose | - Head, Dept. of Commerce |
| Ms. A. V. Shahila Selva Kumari | - Librarian |
| Mr. T. Antony Ferdinent Raja | - Physical Director |
| Vacant | - University Senate Member |
| Ms. K. E. Angelin Sajitha | - Office Superintendent |
| Ms. C. S. Jeevitha Santha Kumari | - NSS Programme Officer |
| Ms. R. Bella Josephine | - YRC Coordinator |
| Ms. J. Lisy Bennet | - Students' Counselor |
| Ms. R. Hemalin Subala | - Youth Welfare Officer |
| Dr. A.Chandra | - Placement Officer |
| Sr. I. Sahaya Dani | - IQAC Co-ordinator |

REFERRAL HOSPITAL

- | | |
|--------|--------------------------|
| Name | : St. Camillus Hospital |
| Place | : Enayam Puthenthurai |
| Doctor | : Dr. Sr. Christin, MBBS |
| Mobile | : 9487781708 |
| | Reg. No. TNMC. 114720 |

TEACHING STAFF

Principal

Dr. R. David Raja Bose, *MA, MPhil., PhD*
Mobile : 9443579244

Department of Tamil

1. Ms.C.S. Jeevitha Santha Kumari, *MA, MPhil., NET, PhD (Doing)*
Mobile : 9488292430
2. Dr. S. Nisha, *MA, MPhil., PhD*
Mobile : 9445247597

Department of English

1. Sr. N. Prasheeba, *MA, MPhil., PhD (Doing)*
Mobile : 7373903299
2. Ms. A. Annie Divya Mahisha, *MA, MPhil., NET, PhD (Doing)*
Mobile : 8807266141
3. Ms. S. Esther Kiruba, *MA, MPhil., PhD (Doing)*
Mobile: 9487885138
4. Ms. S. Anu Shyni Raj, *MA, MPhil., PhD (Doing)*
Mobile : 9750175271
5. Ms. T. Christena, *MA, MPhil., PhD (Doing)*
Mobile : 9841176719
6. Dr. I. Prabhu, *MA, MPhil., PhD*
Mobile : 9443177870
7. Ms. T. C. Bency, *MA, MPhil., NET*
Mobile : 8903245338
8. Ms. D.M. Nancy, *MA, MPhil.*
Mobile : 9095009264
9. Dr. D. Bobby, *MA, MPhil., PhD*
Mobile : 7449279561

Department of Mathematics

1. Ms. C. Subet Selin, *MSc., MPhil., BEd., PhD (Doing)*
Mobile : 7708892254, 9487509670
2. Ms. J. Lisy Bennet, *MSc., MEd., MSc. (Psy.), SET, NET, PhD (Doing)*
Mobile : 9944896333,
3. Sr. I. Sahaya Dani, *MSc., MPhil., PhD (Doing)*
Mobile : 6382125109
4. Ms. Kavitha Selvam, *MSc., MPhil., BEd., PhD (Doing)*
Mobile : 8870794496
5. Dr. N. Jemima Christabel, *MSc., MPhil., PhD*
Mobile : 9787766088
6. Ms. R. Suganya, *MSc., MPhil., BEd., PhD (Doing)*
Mobile : 9489667864
7. Ms. T. Bindhu, *MSc., MPhil., PhD (Doing)*
Mobile : 9751957482
8. Dr. V. Sherline Paul Sunisha, *MSc., MPhil., SET, PhD*
Mobile : 8870093887

Department of Physics

1. Ms. B. Queen Sheeba, *MSc., MPhil., MCA, MPhil (Comp), PhD (Doing)*
Mobile : 9487007088
2. Ms. A. Anbumani, *MSc., MPhil., NET*
Mobile : 9003868174
3. Ms. R. Hemalin Subala, *MSc., MPhil., MEd., MPhil., PhD (Doing)*
Mobile : 8903586787
4. Dr. T. Vijaya Kumari, *MSc., MPhil., PhD*
Mobile : 9626088707

Allied Chemistry

1. Sr. Fathima Sheeja, *MSc., MPhil.*
Mobile : 9361873561

Department of Computer Science

1. Sr. S. Sahaya Nirmala Daisy, *MCA, MPhil.*,
Mobile: 9952596173
2. Ms. C. Adline Sunitha, *MCA, MPhil.*,
Mobile: 9444357870
3. Dr. Felsia Thompson, *MCA, MPhil., PhD*
Mobile: 9487422575
4. Ms. K. M. Ajitha, *MSc., MPhil., SET, PhD (Doing)*
Mobile : 9486799147
5. Ms. A. Selvarani, *MCA, MPhil.*,
Mobile : 7598479441

Department of Commerce

1. Sr. V. Leema Rose, *MCom., MPhil., Ph.D (Doing)*
Mobile : 9443424820
2. Ms. R. Bella Josephin, *MCom., MPhil.*,
Mobile : 9488505808
3. Ms. J. Greeta Mary, *MCom., MPhil., Ph.D (Doing)*
Mobile : 8760984407
4. Ms. C. Abinaya Priya, *MCom., MPhil., BEd., Ph.D (Doing)*
Mobile : 9751347001
5. Dr. A.Chandra, *MCom., MPhil., PhD*
Mobile : 9686404076
6. Dr. S. Jesilin Sundara Beula, *MCom., MBA, MPhil., PhD*
Mobile : 9443657625
7. Dr. G. Hesil Jerda, *MCom., MPhil., PhD*
Mobile : 9940302842
8. Dr. R. Francis, *MCom., MPhil., PhD*
Mobile : 9486625574

Librarian

Ms. A. V. Shabila Selva Kumari, *MA., MLISC., MPhil.*,
Mobile: 9786551068

Physical Director

Mr. T. Antony Ferdinant Raja, *M.A, MP.Ed., MPhil*
Mobile : 9788991727

SUPPORTING STAFF

1. Sr. Selva Rani, *MA, BEd*
Bursar - Mobile : 9787863380
2. Ms. K.E. Angelin Sajitha, *MCA*
Office Superintendent - Mobile 7598012337, 9655500237
3. Ms. S. Prabin Sathya, *MSc., BEd.*,
Technical Staff cum Clerk - Mobile : 8903212252
4. Ms. S. Sheeba Pricilla, *MSc., PGDCA*
Supporting Staff - Mobile : 9597104500
5. Ms. M. Vidhya
Attender - Mobile : 9894038167
6. Ms. D. Santhi
Sweeper - Mobile : 9715327279
7. Ms. A. Helen
Sweeper - Mobile : 9600894530
8. Ms. V. Ponnesam
Scavenger - Mobile : 9659653317
8. Mr. S. Vincent
Security - Mobile : 7094626020

Internal Quality Assurance Cell (IQAC)

- Sr. I. Sahaya Dani - Coordinator
Ms. A. Annie Divya Mahisha - Asst. Coordinator

MEMBERS

1. Sr. N. Prasheeba - Curricular Aspects
2. Dr. D. Bobby - Teaching Learning and Evaluation
3. Dr. A. Chandra - Research, Consultancy and Extension
4. Sr.S.Sahaya Nirmala Daisy - Infrastructure and Learning Resources
5. Ms. R. Hemalin Subala - Innovation and Best Practices
6. Sr. V. Leema Rose - Student Support and Progression
7. Ms. C. Subet Selin - Governance, Leadership and Management

SYSTEM ASSISTANCE

1. Ms. C. Adline Sunitha
2. Ms. S. Sheeba Pricilla

Invitees

1. Prof. T. Xavier Oscar Dhas, *MSc., MPhil.*
(Rtd. Prof. & Head, Dept. of Physics, LPC, Neyyoor)
2. Mr. Andrew, *MSc., MPhil.*
(*Asst. Prof. of Maths, Loyala College, Vettavalam.*)

Special Invitees

1. Sr. Amalore Mary (Chairperson)
2. Sr. Lerince Angela (Secretary)

STUDENTS' COUNCIL

- Chairperson - Ms. P. Mary Beningda, *III BCom*
Vice- Chairperson - Ms. R. P. Angelin Asheebea,
II MA English
Secretary - Ms. F. Thaarisha,
III BSc. Computer Science
Joint - Secretary - Ms. A. Rexlin Jini, *III BCom*
Treasurer - Ms. K. Liya, *III BCom*

- Executive Members**
1. Ms.V. Asha Mol, *II MA. English*
 2. Ms. K. Jainy, *II MSc. Mathematics*
 3. Ms. J. Infant Saniya, *III BCom*
 4. Ms. M. Ancy, *III BSc. Physics*
 5. Ms. D. Ajitha, *III BSc. Computer Science*

ELIGIBLE SCHOLARSHIPS

- * BC Minority Scholarship
- * SC/ST Scholarship
- * Beedi Workers Scholarship
- * Uzhavar Pathukaappu Scholarship
- * Scholarship scheme for Differently Abled
- * Ex-serviceman Scholarship
- * Post Matric/Pre Matric and Merit cum means Scholarship
- * BC/MBC/Adi Dravidar and a Tribal Welfare Scholarship system-Tamilnadu
- * Post graduate Indira Gandhi Scholarship for single girl child for PG Programme
- * Central Scheme of Scholarship for College and University Students

EXTRA SERVICES AVAILABLE

1. College transportation to important places
2. Canteen Service
3. Telephone
4. Reprography / Xerox
5. Public Address System
6. Surveillance Camera
7. Genset

LIBRARY RULES

1. The library is 'The Temple of Learning'. Hence absolute silence must be maintained in and around the library. Loud consultation, animated conversation, *etc.* are strictly prohibited.
2. It is obligatory for all students of the college to be the users and the members of the library and Readers Forum.
3. The library shall be kept open from 9 a.m to 5 p.m. on all working days.
4. Books will be issued to the students only on presenting their identification card along with library tickets.
5. Students will be given two borrower's tickets. Two books may be borrowed at a time for 7 days. If books are not in demand, they may be renewed for seven more days.
6. The librarian can recall a book even before the date of expiry.
7. The borrower is held responsible for any damage done to the books she borrows. Therefore at the time of issue, the student should check and ensure that the books issued to her are in good condition.
8. No student shall write upon, damage or make any mark upon any book or journal belonging to the library.
9. Absence from the college shall not be an excuse for any delay in returning the books. Books due on a holiday shall be returned on the next working day and no fine will be levied.
10. A student failing to return a book within the prescribed time shall pay an overdue charge of one rupee per book

per day and she will not be allowed to use the library till the due is paid.

11. All the books must be returned before the closure of each semester.
12. Reference books shall not be lent out.
13. No one is allowed to pass on any book to another or lend it to any one in or out of the college.
14. No one is allowed to bring any other book or magazine into the Library.
15. Borrowers on receiving a book are expected to examine them before they leave the library and report to the librarian, any damage, if noticed.
16. The Librarian will examine all the books returned and if any book has been damaged, she will report it to the principal at once along with the name of the person responsible. If a book is damaged, lost or spoiled, the person responsible shall supply the library with a new copy of the book.
17. Books should be handled with care. Marking on books is most objectionable. Students are strictly forbidden to tear, cut out or scribble on pages of magazines, periodicals and books. Any student found doing so will be punished severely.
18. If a library ticket is lost a new ticket will be issued one month after the report of the loss on payment of Rs. 10/- per ticket.
19. Library best user award is given to the best user of the library.
20. Library donors will be honoured.

COLLEGE ETIQUETTE

1. Students must wear simple and clean dress in acceptable style.
2. Students must wear ID Cards in the campus.
3. Students must exhibit good manners in the classrooms and in the campus.
4. Students must be present in the class before the bell in the forenoon and afternoon.
5. Students must greet all the teachers in the campus wherever they meet them.
6. Students must avoid noisy scenes in the classrooms, in the campus and in their travel.
7. Students must behave politely and decently in the public places and bus-stops.
8. Students must use the free hours either in the library or in the playground.
9. Students must attend the Morning Prayer silently.
10. Students must seek permission from the teachers to enter or to leave the class.
11. Students must not loiter outside their Classrooms during working hours.
12. Students must handle the furniture and other college property with care and concern.
13. Students are strictly prohibited from bringing cell phone to the campus.
14. Students commuting by two wheelers must possess license and also wear helmets.
15. Students must wear uniform on all prescribed days.

St. TERESA
ARTS & SCIENCE COLLEGE FOR WOMEN

COMMITTEES

Dr. R. David Raja Bose, Principal,
Chairman for all the Committees

1. Prayer Committee	Sr. S. Sahaya Nirmala Daisy, <i>Head, Dept. of Computer Science</i> Sr. V. Leema Rose, <i>Head, Dept. of Commerce</i> Ms. R. Bella Josephin, <i>Asst. Prof. of Commerce</i> Ms. A. Anbumani, <i>Asst. Prof. of Physics</i> Sr. Sutha, <i>I BSc. Maths</i> Sr. Vasmi Kutty, <i>II BA, English</i>
2. Admission Committee	Ms. A.V. Shahila Selva Kumari , <i>Librarian.</i> Ms. R. Bella Josephin, <i>Asst. Prof. of Commerce.</i> Ms. A. Selvarani, <i>Asst. Prof. of Computer Science.</i>
3. Discipline Committee	Sr. N. Prasheeba, <i>Head, Dept. of English</i> Sr. S. Sahaya Nirmala Daisy, <i>Head, Dept. of Computer Science.</i> Sr. V. Leema Rose, <i>Head, Dept. of Commerce</i> Sr. I. Sahaya Dani, <i>Asst. Prof. of Mathematics</i> Ms. C. Subet Selin, <i>Head, Dept. of Mathematics</i> Ms. R. Bella Josephin, <i>Asst. Prof. of Commerce</i> Dr. I. Prabhu, <i>Asst. Prof. of English</i> Ms. P. Mary Beningda, <i>III BCom</i> <i>Students' Council Chairperson</i> Ms. F. Thaarisha, <i>III BSc, Comp. Science</i> <i>Students' Council Secretary</i>

4. Examination Committee	Ms. C. Subet Selin, <i>Head, Dept. of Mathematics</i> Sr. V. Leema Rose, <i>Head, Dept. of Commerce</i> Ms. S. Esther Kiruba, <i>Asst. Prof. of English</i> Sr. I. Sahaya Dani, <i>Asst. Prof. of Mathematics</i> Ms. C. Adline Sunitha, <i>Asst. Prof. of Computer Science</i> Dr. I. Prabhu, <i>Asst. Prof. of English</i>
5. Research Development Committee	Dr. I. Prabhu, <i>Asst. Prof. of English</i> Dr. Jemima Christabel, <i>Asst. Prof. of Mathematics</i> Dr. S. Nisha, <i>Asst. Prof. of Tamil</i> Dr. A. Chandra, <i>Asst. Prof. of Commerce</i> Dr. S. Jesilin Sundara Beula, <i>Asst. Prof. of Commerce</i> Dr. Felsia Thompson, <i>Asst. Prof. of Computer Science</i> Dr. T. Vijaya Kumari, <i>Asst. Prof. of Physics</i>
6. Career Guidance & Counselling Committee	Sr. V. Leema Rose, <i>Head, Dept. of Commerce</i> Dr. S. Nisha, <i>Asst. Prof. of Tamil</i> Ms. J. Lisy Bennet , <i>Asst. Prof. of Mathematics</i> Dr. A. Chandra, <i>Asst. Prof. of Commerce</i>
7. Sports Committee	Mr. T. Antony Ferdinent Raja <i>Physical Director</i> Ms. C. Abinaya Priya, <i>Asst. Prof. of Commerce</i> Ms. S. Anu Shyni Raj, <i>Asst. Prof. of English</i> Dr. T. Vijaya Kumari, <i>Asst. Prof. of Physics</i> Ms. R. Suganya, <i>Asst. Prof. of Mathematics</i> Ms. K. M. Ajitha, <i>Asst. Prof. of Computer Science</i>

8. Transportation Committee	<p>Sr. V. Leema Rose, <i>Head, Dept. of Commerce</i> Sr. T. Selva Rani, <i>Bursar</i> Ms. C. S. Jeevitha Santha Kumari, <i>Head, Dept. of Tamil</i> Dr. Felsia Thompson, <i>Asst. Prof. of Computer Science</i> Ms. Ajitha Mabel, <i>II MA English</i> Ms. D. Shanthini, <i>III BSc Mathematics</i> Ms. N. Sugirtha, <i>III BA English</i> Ms. S. Jebisha Gracy, <i>II BSc Physics</i> Ms. K. Liya, <i>III BCom</i> Ms. J. Shabina, <i>III BSc Computer Science</i></p>
9. Women's Forum	<p>Ms. Kavitha Selvam, <i>Asst. Prof. of Maths</i> Dr. S. Jeslin Sundara Beula, <i>Asst. Prof. of Commerce</i> Ms. T. Christena, <i>Asst. Prof. of English</i> Ms. A.V. Shahila Selva Kumari, <i>Librarian</i> Ms. A. Selvarani, <i>Asst. Prof. of Comp.Sci</i> Ms. R. Aksara, <i>III B.A.English</i> Ms. J. Sneha Judlin, <i>III BSc Maths</i></p>
10. AICUF	<p>Ms. M. Ancy, <i>III BSc Physics</i> Ms. R. S.Sowmia, <i>III BCom</i> Ms. R.Bella Josephin, <i>Asst. Prof. of Commerce</i> Ms. S. Anu Shyni Raj, <i>Asst. Prof. of English</i> Sr. Cajorine, <i>II BSc, Computer Science</i> Sr. Pauline, <i>II BSc, Physics</i> Sr. Vasmi Kutty, <i>II BA, English</i> Sr. Sheeba, <i>I BSc, Computer Science</i> Sr. Sudha, <i>I BSc, Mathematics</i></p>

11 NSS	<p>Ms. C. S.Jeevitha Santha Kumari, <i>Head, Dept. of Tamil</i></p>
12.YRC	<p>Ms. R. Bella Josephin, <i>Asst. Prof. of Commerce</i></p>
13.RRC	<p>Ms. S. Anu Shyni Raj, <i>Asst. Prof. of English</i></p>
14. Fine Arts Association	<p>Sr. I. Sahaya Dani, <i>Asst. Prof. of Mathematics</i> Dr. S.Nisha, <i>Asst. Prof. of Tamil</i> Ms. J. Greeta Mary, <i>Asst. Prof. of Commerce</i> Ms. D. M. Mancy, <i>Asst. Prof. of English</i> Ms. R. E. Ancy, <i>II B.Sc Maths</i> Ms. R. K. Afrin, <i>II MA Eng.</i> Ms. S. R.Sidhi, <i>IIIB.ScPhysics</i> MS. P. Mary Beningda, <i>III B.Com</i></p>
15.Health Club	<p>Sr. S.Sahaya Nirmala Daisy, <i>Head, Dept. of Computer Science</i> Ms. C. Abinaya Priya, <i>Asst. Prof. of Commerce</i> Sr. Cajorine, <i>II Computer Science</i></p>
16. ECO Club	<p>Ms. S. Esther Kiruba, <i>Asst. Prof. of English</i> Dr. I. Prabhu, <i>Asst. Prof. of English</i> Dr. V. Sherline Paul Sunisha, <i>Asst. Prof. of Mathematics</i> Dr. G. Hesil Jerda, <i>Asst. Prof. of Commerce</i> Ms. A. Anbumani, <i>Asst. Prof. of Physics</i></p>

17. Blood Donor Club	Dr. Felsia Thompson, <i>Asst. Prof. of Computer Science</i> Ms. R. Bella Josephin, <i>Asst. Prof. of Commerce</i> Ms. A. Anbumani, <i>Asst. Prof. of Physics</i>
18. Eye Donor Club	Ms. T. Christena, <i>Asst. Prof. of English</i> Dr. Jemima Christabel, <i>Asst. Prof. of Mathematics</i> Ms. B. Queen Sheeba, <i>Head Dept. of Physics</i>
19. Driving Club	Ms. A. V. Shahila Selva Kumari, <i>Librarian</i> Ms. T. C. Bency, <i>Asst. Prof. of English</i> Ms. Kavitha Selvam, <i>Asst. Prof. of Mathematics</i>
20. First Aid Club	Sr. S. Sahaya Nirmala Daisy, <i>Head Dept. of Computer Science</i> Ms. A.V. Shahila Selva Kumari, <i>Librarian</i> Ms. R. Bella Josephin, <i>Asst. Prof. of Commerce</i> Ms. M. Neethu, <i>I M.A. Eng</i> Ms. P. V. Aspini, <i>III Physics</i> Ms. R. Rejinshi, <i>I M.Sc. Maths</i>
21. Photography	Ms. A. Anbumani, <i>Asst. Prof. of Physics</i> Ms. S. Prabin Sathya, <i>Technical Staff</i> Ms. S. Anu Shyni Raj, <i>Asst. Prof. of English</i> Ms. A.H. Ashlin Shimona, <i>I M.A. English</i>

22. Information Communication Technology	Ms. C. Adline Sunitha, <i>Asst. Prof. of Computer Science</i> Ms. A. Anbumani, <i>Asst. Prof. of Physics</i> Ms. K.M. Ajitha, <i>Asst. Prof. of Computer Science</i>
23. Book Bank Committee	Ms. A.V. Shahila Selva Kumari, <i>Librarian</i> Ms. C. S. Jeevitha Santha Kumari, <i>Head Dept. of Tamil</i> Sr. N. Prasheeba, <i>Head Dept. of English</i> Ms. C. Subet Selin, <i>Head Dept. of Mathematics</i> Ms. B. Queen Sheeba, <i>Head Dept. of Physics</i> Sr. S. Sahaya Nirmala Daisy, <i>Head Dept. of Computer Science</i> Sr. V. Leema Rose, <i>Head Dept. of Commerce</i>
24. Newsletter Committee	Sr. N. Prasheeba, <i>Head. Dept. of English</i> Sr. I. Sahaya Dani, <i>Asst. Prof. of Mathematics</i> Dr. Felsia Thompson, <i>Asst. Prof. of Computer Science</i> Ms. R. Hemalin Subala, <i>Asst. Prof. of Physics</i> Ms. J. Greetta Mary, <i>Asst. Prof. of Commerce</i> Dr. I. Prabhu, <i>Asst. Prof. of English</i>

25. Audio Video Club	<p>Dr. Felsia Thompson, <i>Asst. Prof. of Computer Science</i></p> <p>Ms. A. Anbumani, <i>Asst. Prof. of Physics</i></p> <p>Ms. T. Bindhu, <i>Asst. Prof. of Mathematics</i></p>
26. Student Council Advisory Committee	<p>Rev. Sr. Leema Rose, <i>Head, Dept. of Commerce</i></p> <p>Ms. J. Lisy Bennet, <i>Asst. Prof. of Mathematics</i></p> <p>Ms. A. Annie Divya Magisha, <i>Asst. Prof. of English</i></p> <p>Dr. A. Chandra, <i>Asst. Prof. of Commerce</i></p> <p>Ms. C. Adline Sunitha, <i>Asst. Prof. of Computer Science</i></p> <p>Dr. T. Vijaya Kumari, <i>Asst. Prof. of Physics</i></p>
27. Book Review Club	<p>Ms. A.V. Shahila Selva Kumari, <i>Librarian</i></p> <p>Ms. C. S. Jeevitha Santha Kumari <i>Head, Dept. of Tamil</i></p> <p>Ms. T. C. Bency, <i>Asst. Prof. of English</i></p> <p>Ms. R.K. Afrin, <i>II MA English</i></p> <p>Ms. V.F. Valsa Varghese, <i>III BA English</i></p>

28. Extension Activities Committee	<p>Sr. N. Prasheeba, <i>Head, Dept. of English</i></p> <p>Sr. S. Sahaya Nirmala Daisy, <i>Head, Dept. of Computer Science</i></p> <p>Sr. V. Leema Rose, <i>Head, Dept. of Commerce</i></p> <p>Ms. C. Subet Selin, <i>Head, Dept. of Mathematics</i></p> <p>Ms. B. Queen Sheeba, <i>Head, Dept. of Physics</i></p>
29. Committee for Remedial Coaching	<p>Dr. T. Vijaya Kumari, <i>Asst Prof. of Physics</i></p> <p>Ms. D. M. Mancy, <i>Asst Prof. of English</i></p> <p>Dr. A. Hesil Jerda, <i>Asst Prof. of Commerce</i></p> <p>Ms. T. Bindhu, <i>Asst Prof. of Mathematics</i></p> <p>Ms. A. Selvarani, <i>Asst Prof. of Computer Science</i></p>



ANTI-RAGGING COMMITTEE

Sl. No	Name	Position	Category	Present Designation / Occupation	Telephene Numbers
1	Dr. R. David Raja Bose	Chairman	Principal	Principal	9443579244
2	Sr. N. Prasheeba	Member	Vice Principal	Teaching	7373903299
3	Mr. Reniyal Jesupathan	Member	Inspector of Police , Karungal	Police Department	9498194500
4	Mr. Alexander	Member	Village Administrative Officer, Midalam village, Karungal	Revenue Department	9489125700
5	Sr .Francina	Member	NGO Coordinator	Social Activist	999438165
6	Ms. D. Mary Tensily	Member	Representative of Parents	Principal of Don Bosco Matric Hr.Sec.School, Midalakadu	8870795547

7.	Sr. S. Sahaya Nirmala Daisy	Coordinator	Head , Deap.of Computer Science	Teaching	9952596173
8.	Ms. A. V.Sahila Selva Kumari	Member	Librarian	Library Science	9786551068
9.	Ms. J. Lisy Bennet	Member	Asst. Prof. of Mathematics	Teaching	9944896333
10.	Ms.A. Rexiline Jini	Member	Representative	Commerce	9025420869
11.	Sr. Vasmi Kutty	Member	Representative	II B.A Eng	8300767440
12.	Ms. J. Sherly Gnana Jeril	Member	Representative	II M.Sc Maths	9514713684

ALUMUNI ASSOCIATION

President	: Ms. Abirami
Vice President	: Ms. Jershini Senal
Secretary	: Ms. Shanuka
Joint Secretary	: Ms. Tharshini Jaisy Mol
Treasurer	: Ms. Kavitha Selvam, <i>Asst. Prof of Mathematics</i>
Executive Members	: Staff : Ms. S. Esther Kiruba, <i>Asst. Prof of English</i> Student : Ms. J. Jenisha
Legal Adviser	: Adv. Joseph Raj - 9443432577
Ex-Officio Members	: 1. Dr. R. David Raja Bose - <i>Principal</i> 2. Sr. Lerince Angela - <i>Secretary</i>

PARENTS TEACHERS ASSOCIATION

Patron	: Sr. Lerince Angela
President	: Dr. R. David Raja Bose
Vice President	: Sr. N. Prasheeba
Secretary	: Mr. P. David Raj
Joint Secretary	: Ms. D. Mary Tensily
Treasurer	: Ms. B. Queen Sheeba <i>Head, Dept of Physics</i>
Member	: Staff : Ms. T. Christina, <i>Asst. Prof. of English</i>
Parent	: G. Jeya Kumari

QUESTION BANK

1. Ms. A. V. Shahila Selva Kumari, *Librarian*
2. Ms. C. S. Jeevitha Santha Kumari, *Head, Dept. of Tamil*
3. Ms. T. C. Bency, *Asst. Prof. of English*

SPECIAL ACTIVITIES

1. Spoken English
2. Driving
3. Fine Arts
4. Computer Literacy
5. Tailoring and Embroidering
6. Photography
7. Yoga
8. Coaching for Competitive Examinations
9. Beautician
10. Karate / Silambam

ACADEMIC ASSOCIATIONS

1. Tamil Literary Association
2. English Literary Association
3. Maths Association
4. Computer Science Association
5. Physics Association
6. Commerce Association

AWARDS

1. Best outgoing student award
(Department wise)
2. Best NSS Volunteer award
3. Best Library User award
4. Best Sports Woman award
5. Academic Rank holder award
6. University Rank holder award
7. Regular Attendance Award (Staff & Student)



WORKING HOURS

Prayer	- 9.20 a. m.
Class hours	- 9.30 a. m. - 3.15 p. m.
(Extra Curricular activities)	- 3.15 a. m. - 4 p. m.
Office hours	- 9.00 a. m. - 5.00 p. m.
Library hours	- 9.00 a. m. - 5.00 p. m.

RAGGING?

Ragging constitutes one or more of any of the following acts:

- a. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- b. Indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- c. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
- g. Any act of physical abuse including all variants of it: sexual abuse, lesbian assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or the person.
- h. Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- i. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a

sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

PUNISHMENT FOR RAGGING

- i. Suspension from attending classes and academic privileges.
- ii. Withholding /withdrawing scholarship / fellowship and other benefits.
- iii. Debarring from appearing in any test/ examination or other evaluation process.
- iv. Withholding results.
- v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- vi. Suspension / expulsion from the hostel.
- vii. Cancellation of admission.
- viii. Rustication from the institution for period ranging from one to four semesters.
- ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

**Avoid Ragging!
Foster Brotherhood!!
Promote Friendliness!!!**

In case of emergency, contact ...

Sr. N. Prasheeba	Dr. R. David Raja Bose, MA, MPhil., PhD
Vice Principal	Principal
Cell: 7373903299	Cell: 9443579244

Sr. Sahaya Nirmala Daisy
Co-Ordinator
Cell : 9952596173

August - 2021		
1.	Sun	
2.	Mon	
3.	Tue	
4.	Wed	
5.	Thu	
6.	Fri	
7.	Sat	
8.	Sun	
9.	Mon	Reopenning of Classes for II & III UG & PG students
10.	Tue	
11.	Wed	
12.	Thu	International Youth Day
13.	Fri	
14.	Sat	
15.	Sun	INDEPENDENCE DAY
16.	Mon	
17.	Tue	
18.	Wed	
19.	Thu	
20.	Fri	Mugharam
21.	Sat	Onam
22.	Sun	
23.	Mon	
24.	Tue	
25.	Wed	
26.	Thu	
27.	Fri	
28.	Sat	
29.	Sun	
30.	Mon	Krishna Jeyanthi
31.	Tue	

September - 2021			
1.	Wed		F
2.	Thu		A
3.	Fri		B
4.	Sat		C
5.	Sun	Teachers Day	
6.	Mon	Commencement of Classes for I UG students	D
7.	Tue		E
8.	Wed	I Internal Test	F
9.	Thu		A
10.	Fri	Vinayagar Chathurthi	
11.	Sat		B
12.	Sun		
13.	Mon		C
14.	Tue		D
15.	Wed	Commencement of Classes for I PG students	E
16.	Thu		F
17.	Fri		A
18.	Sat		B
19.	Sun		
20.	Mon		C
21.	Tue		D
22.	Wed		E
23.	Thu		F
24.	Fri		A
25.	Sat		B
26.	Sun		
27.	Mon		C
28.	Tue		D
29.	Wed		E
30.	Thur		F

October - 2021			
1.	Fri		A
2.	Sat	Gandhi Jayanthi / International day of non violence	
3.	Sun		
4.	Mon		B
5.	Tue	World Teacher's Day	C
6.	Wed		D
7.	Thu		E
8.	Fri		F
9.	Sat	World Mental health day	A
10.	Sun		
11.	Mon		B
12.	Tue		C
13.	Wed	Patroness day Celebration	
14.	Thu	Ayudha Pooja	
15.	Fri	Feast of St. Teresa of Avila / Dussehra	
16.	Sat		
17.	Sun		
18.	Mon		D
19.	Tue	Miladinabi	
20.	Wed	II Internal Test	E
21.	Thu		F
22.	Fri		A
23.	Sat		B
24.	Sun		
25.	Mon		C
26.	Tue		D
27.	Wed		E
28.	Thu		F
29.	Fri		A
30.	Sat		B
31.	Sun		

November - 2021			
1.	Mon	ALL SAINTS DAY	
2.	Tue	ALL SOULS DAY	
3.	Wed		C
4.	Thu	Diwali	
5.	Fri		D
6.	Sat		E
7.	Sun		
8.	Mon		F
9.	Tue		A
10.	Wed	National Education Day	B
11.	Thu		C
12.	Fri		D
13.	Sat		E
14.	Sun	Children's Day	
15.	Mon	III Internal Exam	F
16.	Tue		A
17.	Wed		B
18.	Thu		C
19.	Fri	National Integration Day	D
20.	Sat	Universal Children's Day	E
21.	Sun		
22.	Mon	Commencement of Practical Exam for II & III UG	F
23.	Tue		A
24.	Wed		B
25.	Thu		C
26.	Fri		D
27.	Sat		E
28.	Sun		
29.	Mon	Model Exam	
30.	Tue		

December - 2021			
1.	Wed	Commencement of Practical Exam for II & III UG	
2.	Thu		
3.	Fri		
4.	Sat		
5.	Sun		
6.	Mon		
7.	Tue		
8.	Wed	Commencement of Sem. Exam for II & III UG	
9.	Thu		
10.	Fri		
11.	Sat		
12.	Sun		
13.	Mon		
14.	Tue		
15.	Wed	Commencement of Sem Exam for II PG	
16.	Thu		
17.	Fri		
18.	Sat		
19.	Sun		
20.	Mon		
21.	Tue		
22.	Wed		
23.	Thu	Christmas Day Celebration	
24.	Fri		
25.	Sat	Christmas	
26.	Sun		
27.	Mon		
28.	Tue		
29.	Wed		
30.	Thu		
31.	Fri		

January - 2022			
1.	Sat	NEW YEAR - HOLIDAY	
2.	Sun		
3.	Mon	Even Sem Begins for II & III UG & II PG	A
4.	Tue		B
5.	Wed	Commencement of Sem. Exam for I, UG & PG	C
6.	Thu		D
7.	Fri		E
8.	Sat		F
9.	Sun		
10.	Mon		A
11.	Tue		B
12.	Wed		C
13.	Thu		D
14.	Fri	PONGAL	
15.	Sat	MATTU PONGAL	
16.	Sun	KANNUM PONGAL	
17.	Mon	Reopening of Classes for I UG & PG	E
18.	Tue	Thaiposam	
19.	Wed		F
20.	Thu		A
21.	Fri		B
22.	Sat		C
23.	Sun		
24.	Mon		D
25.	Tue		E
26.	Wed	Republic Day	
27.	Thu	I Internal Exam	F
28.	Fri		A
29.	Sat		B
30.	Sun		
31.	Mon		C

February - 2022			
1.	Tue		D
2.	Wed		E
3.	Thu		F
4.	Fri		A
5.	Sat		B
6.	Sun		
7.	Mon		C
8.	Tue		D
9.	Wed		E
10.	Thu		F
11.	Fri		A
12.	Sat		B
13.	Sun	FOUNDATION DAY CTC	
14.	Mon		C
15.	Tue		D
16.	Wed		E
17.	Thu		F
18.	Fri		A
19.	Sat		B
20.	Sun		
21.	Mon		C
22.	Tue	II Internal Exam	D
23.	Wed		E
24.	Thu		F
25.	Fri		A
26.	Sat		B
27.	Sun		
28.	Mon	National Science Day	C

March - 2022

1.	Tue		D
2.	Wed		E
3.	Thu		F
4.	Fri		A
5.	Sat		B
6.	Sun		
7.	Mon		C
8.	Tue		D
9.	Wed		E
10.	Thu		F
11.	Fri		A
12.	Sat		B
13.	Sun		
14.	Mon		C
15.	Tue		D
16.	Wed		E
17.	Thu		F
18.	Fri		A
19.	Sat	Feast of St. Joseph	B
20.	Sun		
21.	Mon	III Internal Exam	C
22.	Tue		D
23.	Wed		E
24.	Thu		F
25.	Fri		A
26.	Sat		B
27.	Sun		
28.	Mon		C
29.	Tue		D
30.	Wed		E
31.	Thu		

April - 2022

1.	Fri		
2.	Sat	Thelungu New Year	
3.	Sun		
4.	Mon	Model Exam	
5.	Tue		
6.	wed		
7.	Thu		
8.	Fri		
9.	Sat		
10.	Sun		
11.	Mon		
12.	Tue		
13.	Wed		
14.	Thu	Mahaverar Jeyanthi/ Tamil New Year / Moundy	Thursday
15.	Fri	Good Friday	
16.	Sat	Holy Saturday	
17.	Sun	Easter	
18.	Mon		
19.	Tue		
20.	Wed		
21.	Thu		
22.	Fri		
23.	Sat		
24.	Sun		
25.	Mon		
26.	Tue		
27.	Wed		
28.	Thu		
29.	Fri		
30.	Sat		

May - 2022

1.	Sun	May Day	
2.	Mon		
3.	Tue	Idul/Fitr	
4.	Wed		
5.	Thu		
6.	Fri		
7.	Sat		
8.	Sun		
9.	Mon		
10.	Tue		
11.	Wed		
12.	Thu		
13.	Fri		
14.	Sat		
15.	Sun		
16.	Mon		
17.	Tue		
18.	Wed		
19.	Thu		
20.	Fri		
21.	Sat		
22.	Sun		
23.	Mon		
24.	Tue		
25.	Wed		
26.	Thu		
27.	Fri		
28.	Sat		
29.	Sun		
30.	Mon		
31.	Tue		

TIME TABLE ODD/ EVEN SEMESTER

Day / Period		1	2	3		4	5	6
	09.20 to 09.30	09.30 to 10.30	10.30 to 11.30	11.30 to 12.30	12.30 to 01.15	01.15 to 02.15	02.15 to 03.15	03.15 to 03.50
Day 1	PRAYER				LUNCH BREAK			EXTRACURRICULAR ACTIVITIES
Day 2								
Day 3								
Day 4								
Day 5								
Day 6								



04651 - 255955,
04651 - 254244
04651 - 254122



College E-Mail : teresacfw@gmail.com
st.teresaprincipal1956@gmail.com
st.teresasecretary@gmail.com
College website : www.stteresacollege.edu.in

COURSES OFFERED

- ↪ **BA English**
- ↪ **BCom**
- ↪ **BSc Mathematics**
- ↪ **BSc Computer Science**
- ↪ **BSc Physics**
- ↪ **MA English**
- ↪ **MSc Mathematics**
- ↪ **MCom**

